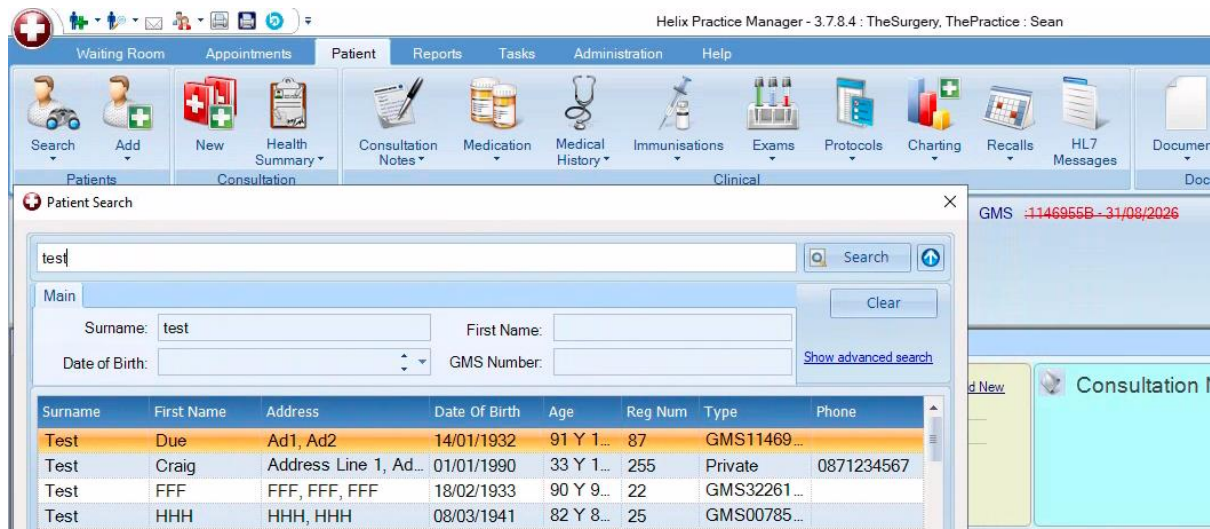


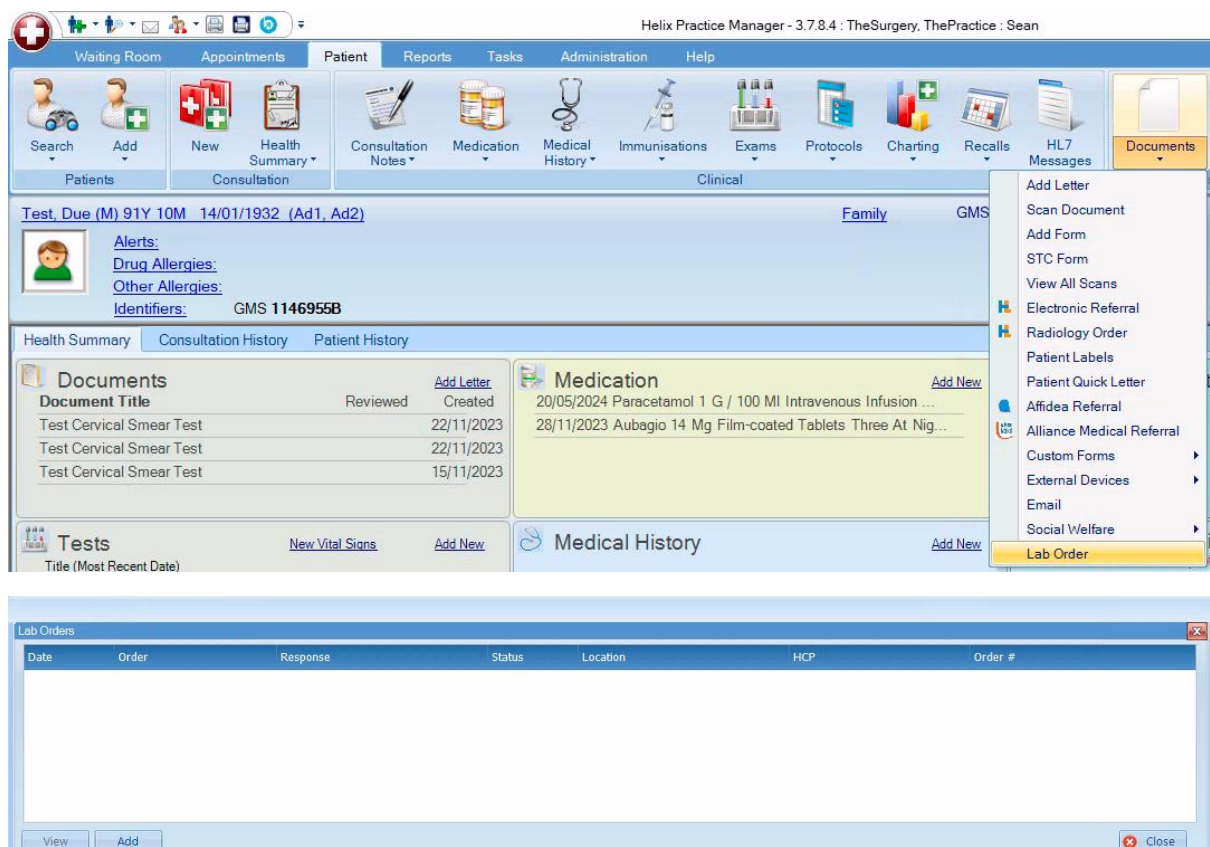
Helix Practice Manager – Lab Order

1. Click Consultation to open a patient's chart

Use the Search toolbar button to locate a patients chart, enter their name or DOB and double click on the correct patient to open their chart.



2. Under the Patient Tab, on the Documents Menu select Lab Order and click Add on the bottom left of the Lab Orders screen to make a new order



3. The Lab Order request form appears. Public will be selected by default. Select the Hospital Lab to place the order with.

Lab Order Request

LAB ORDER FORM

Patient Details

Patient Name: Due Test

Date of Birth: 14/01/1932 Sex: Male

Hospital Type*: ☒ Public ☐ Private Hcp*: Sean Kilkeny

Hospital*: Beaumont Hospital

Hospital Unit*: Our Lady's Hospital Navan

HealthLink Patients

First Name: Due Date of Birth: 14/01/1932

Family Name: Test

4. It's likely that the following dialog box will appear, the user can just ignore/click OK on this.

A match for the selected patient was not found. The default MRN (HL0001) was pre-selected but can be edited.

OK

5. Click Next to add specimens to the order

Lab Order Request

LAB ORDER FORM

Patient Details

Patient Name: Due Test

Date of Birth: 14/01/1932 Sex: Male

Hospital Type*: ☒ Public ☐ Private Hcp*: Sean Kilkeny

Hospital*: Our Lady's Hospital Navan

Hospital Unit*: Lab Order

HealthLink Patients

First Name: Date of Birth:

Family Name:

First Name	Last Name	DOB	Sex	Add. 1	Add. 2	Add. 3	Add. 4	MRN
------------	-----------	-----	-----	--------	--------	--------	--------	-----

Next Cancel

6. The Lab Order screen will load. Ensure Clinical Details are added and the Emergency Phone Number is Correct. From this screen select the specimens that you wish to add to your Lab Order.

Lab Order Request

Lab Order | Manage Favourites

Welcome Helix CDM

Patient Demographics -

Family Name:	Test	Street Address:	Ad1	Hospital:	Our Lady's
First Name:	Due	Address Line 2:	Ad2		Hospital
Title:		Address Line 3:			Navan
DOB:	14/01/1932	Address Line 4:			
Gender:	M	Eircode:			
Email:		Phone:			
		Mobile:			

Emergency Phone Contact:*

Clinical Details:*

Lab Order Guidelines

Current Order

Select Lab Order Favourite

Date Specimen Collected:* DD/MM/YYYY Time Specimen Collected:* HH:MM (24 hour format)

7. Add tests. Any tests that have been added to the order appear at the top and the name of the test is highlighted in orange. Remove any tests on the order by clicking 'remove' to the left hand side of the test name. Once all tests have been added, click Review.

Lab Order Request

Current Order

- [remove](#) Haematology EDTA (Purple) ESR
- [remove](#) Haematology EDTA (Purple) FBC
- [remove](#) Haematology Sodium Citrate (Light Blue) INR

Select Lab Order Favourite

Date Specimen Collected:* DD/MM/YYYY Time Specimen Collected:* HH:MM (24 hour format)

Switch Specimen View: ☒ Priority 1 ☐ Priority 2 ☐ Priority 3

Amylase	HbA1c	Progesterone	Vitamin D (IA) ()
Coag_Screen	HCG - Pregnancy	Prolactin	
CRP	Infectious Mononucleosis Screen	PSA	
ESR	INR	Rheumatoid Factor	
FBC	Iron Profile	Serum Protein Electrophoresis	
Ferritin Level	Lipid Profile Fasting	Thyroid Profile ()	
Folate ()	Lipid Profile Non Fasting	U & E Profile	
FSH and LH	Liver Profile	Urinary Albumin to Creatinine Ratio	
Glucose Fasting	NT proBNP ()	Urine Culture with Microscopy	
Glucose Non Fasting	Potassium	Vitamin B12 ()	
	Deliver to lab within 4 hours.		

Antibiotic Therapies:

[Review](#)

8. Click Commit Order to submit the Lab Order

Lab Order Request

Lab Order | Manage Favourites

Welcome Helix CDM

Family Name: Test
First Name: Due
Title:
DOB: 14/01/1932
Gender: M
Email:

Street Address: Ad1
Address Line 2: Ad2
Address Line 3:
Address Line 4:
Eircode:
Phone:
Mobile:

Hospital: Our Lady's Hospital Navan

Emergency Contact Number: 0860000000
Clinical Details: Test Patient for lab order

Specimen: Haematology EDTA (Purple)
Procedure and Description:
1. ESR
2. FBC
Date/Time Collected: 28/11/2023 11:05
Laboratory:
Haematology
Haematology

Specimen: Haematology Sodium Citrate (Light Blue)
Procedure and Description:
3. INR
Date/Time Collected: 28/11/2023 11:05
Laboratory:
Haematology

Buttons: Amend Tests | Commit Order

9. Once the Lab Order is submitted, a dialog box will advise what specimens need to be sent to the lab. Click OK.

Please provide the following specimens:

- 1 Haematology EDTA (Purple).
- 1 Haematology Sodium Citrate (Light Blue)

Ok

10. The Lab Order print window displays, with the details of the Order. Click Print to print the completed Lab Order form. The form must be inserted into the package with the specimens.

Lab Order Request

The report was generated by Healthlink on 28th November 2023 11:23 AM

Print

General

Select Printer

- ☐ OneNote (Desktop)
- ☒ Remote Desktop Virtual Printer (redirected 5)

Status: Ready
Location:
Comment:

Page Range
☒ All
☐ Selection
☐ Current Page
☐ Pages:

Number of copies: 1

Print | Cancel | Apply

Order Request

General Practitioner Details:

GP: Sean Kilkenney
Medical Council Number: 001113
Practice Details: 55442, Helix Test CDM
Address: Test
Hospital: Our Lady's Hospital Navan
Generated by: The National Healthlink Project
Received: 28/11/2023 11:22
Healthlink Message ID: OML20231128112252001113
Printed: 28th November 2023 11:23 AM

Order Number: OML20231128112252001113

Date/Time Collected: 28/11/2023 11:23

Laboratory
Haematology
Haematology

11. On the Lab Order screen on the patient's chart in Helix Practice Manager a record of the order will be retained.

The screenshot displays the Helix Practice Manager interface. At the top, there is a navigation bar with tabs: Waiting Room, Appointments, Patient, Reports, Tasks, Administration, and Help. Below this is a toolbar with various icons for functions like Search, Add, New, Health Summary, Consultation Notes, Medication, Medical History, Immunisations, Exams, Protocols, Charting, Recalls, HL7 Messages, Documents, Sketch, Accounts, Finalise, and Billink. The main area shows patient information: Test Due (M) 91Y 10M 14/01/1932 (Ad1, Ad2), Family, GMS :1146955B-31/09/2026, and a list of alerts (Alerts, Drug Allergies, Other Allergies, Identifiers) with the identifier GMS 1146955B. The bottom section is titled 'Lab Orders' and contains a table with the following data:

Date	Order	Response	Status	Location	HCP	Order #
28/11/2023	INR	Awaiting	Ordered	Our Lady's Hospital Navan	Sean Kilkenny	OML20231128110502001113
28/11/2023	ESR	Awaiting	Ordered	Our Lady's Hospital Navan	Sean Kilkenny	OML20231128110502001113
28/11/2023	FBC	Awaiting	Ordered	Our Lady's Hospital Navan	Sean Kilkenny	OML20231128110502001113